

#118

MINUTES  
PEEL POLICE SERVICES BOARD

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Friday, September 25, 2009  
Region of Peel  
Council Chambers, 5<sup>th</sup> Floor  
10 Peel Centre Drive, Brampton  
At 9:30 a.m.

The public meeting of the Peel Police Services Board commenced at  
9:42 a.m.

**ROLL CALL**

**MEMBERS PRESENT:**

Mr. E. Kolb, Chair  
Mr. J. Murray, Vice-Chair  
Councillor F. Dale  
Mayor S. Fennell  
Ms. C. Jamieson  
Ms. P. Kang

**OTHERS PRESENT:**

Chief H.M. Metcalf  
Deputy Chief P. Tetzlaff, Corporate Services  
Staff Superintendent B. Foley, Field Operations  
Staff Superintendent J. Nielsen, Operations Services  
Inspector M. Grodzinski, Risk Management  
Detective V. Graham, Risk Management  
Detective Sergeant T. Snelling, Professional Standards  
Detective Sergeant I. Woodworth, Professional Standards  
Detective R. Hawes, Domestic Violence  
Sergeant M. Ottaway, Staff Officer  
Mr. D. Bowman, Director, Human Resources  
Ms. B. Mullins, Director, Finance  
Mrs. F. Stewart, Associate Administrator  
Ms. L. Bordeleau, Legal Counsel to the Chief  
Mr. F. Biro, Executive Director  
Ms. S. Porteous, Executive Assistant  
Ms. L. Molnar, Administrative Assistant

**DECLARATIONS OF CONFLICT/PECUNIARY INTEREST**

Chair E. Kolb declared a conflict of interest with agenda item #114 – Special Fund request – 15<sup>th</sup> Annual Emil Kolb Hootenanny

116. **Police Services Board – Order-In-Council #2152/2006 for Ms. Cheryl Jamieson** – The Board considered an Order-in-Council from the Honourable R. Bartolucci, Minister of Community Safety and Correctional Services, regarding the reappointment of Ms. Cheryl Jamieson as a member of the Regional Municipality of Peel Police Services Board for a further period of one year, effective December 15, 2009.

Moved by: F. Dale  
Seconded by: P. Kang

**That the information be received.**

CARRIED

**MINUTES OF THE PREVIOUS MEETING**

88. Minutes of the Board Meeting held Friday, June 12, 2009.

Moved by: P. Kang  
Seconded by: C. Jamieson

**That the Minutes of the Board Meeting held Friday, June 12, 2009 be adopted as read.**

CARRIED

89. Minutes of the Board Meeting held Monday, August 24, 2009.

Moved by: P. Kang  
Seconded by: C. Jamieson

**That the Minutes of the Board Meeting held Monday, August 24, 2009 be adopted as read.**

CARRIED

**PRESENTATIONS****DEPUTATIONS****UNFINISHED BUSINESS****NEW BUSINESS****A) CONSENT AGENDA**

90. **Peel Regional Police – Police Services Act Discipline Report – 2<sup>nd</sup> Quarter of 2009** – The Board considered a memo dated July 08, 2009 from Chief M. Metcalf, providing the Board with a summary report of the two (2) Police Services Act discipline matters that were resolved during the second quarter of 2009.
91. **Peel Regional Police – 2009 Public Complaint Investigation Bureau Report – 2<sup>nd</sup> Quarter** – The Board considered a memo dated June 30, 2009 from Chief M. Metcalf, providing the Board with the 2009 Second Quarter statistics report for the Public Complaint Investigation Bureau.
92. **Peel Regional Police – Youth Crime Report - 2008** – The Board considered a memo dated August 10, 2009 from Deputy Chief D. McDonald, Operations Support Services, reporting on crime statistics relating to young persons for the period January 1 to December 31, 2008, and providing an overview of current programs and strategies to address youth crime in the Region of Peel.
93. **Peel Regional Police – Domestic Violence Occurrences** – The Board considered a memo dated July 15, 2009 from Deputy Chief D. McDonald, Operations Support Services, providing the Board with a report on domestic violence occurrences in 2008 and informing the Board of the basic duties, functions and mandate of the Family Violence Unit in adherence to Ontario Police Standards LE-024 as well as Directive 1-B-713. Relevant Peel Regional Police Directives and Provincial Standards are available for review upon request.

94. **Peel Regional Police – Marine Unit** – The Board considered a memo dated June 24, 2009 from Deputy Chief J. Evans, Operations Support Services, providing the Board with an overview of the Marine Unit. Also appended to the report is a letter dated June 19, 2009 from Trillium Gift of Life Network thanking and commending the assistance of the Marine Unit in organ and blood donor transfers.
95. **Peel Regional Police – Harmonization of the Federal Goods & Services Sales Tax with the Provincial Sales Tax** – The Board considered a memo dated September 9, 2009 from Deputy Chief P. Tetzlaff, Corporate Services providing the Board with a report on the impact of the 2009 Ontario Budget proposal to harmonize the Ontario Provincial Sales Tax (PST) and the Federal Goods and Services Tax (GST) effective July 1, 2010.
96. **Peel Regional Police – Core Competencies Incorporated into Promotional Process** – The Board considered a memo dated September 14, 2009 from Chief M. Metcalf, providing the Board with a report on the Peel Regional Police directive 11-A-219 (Career Development-Police Officers) amendments which incorporate definitions for core competencies of Leadership, Mentoring and Interpersonal skills.
97. **Ministry of Community Safety and Correctional Services** – The Board considered a letter dated June 29, 2009 from The Honourable R. Bartolucci, Minister of Community Safety and Correctional Services responding to the Peel Police Services Board’s resolutions regarding continued funding of the Provincial Anti-Violence Intervention Strategy (PAVIS), sustainable funding for the Police Officers Recruitment Fund and taxable status of municipal police vehicles.
98. **Minister of Public Safety** – The Board considered a letter dated July 28, 2009 from The Honourable P. Van Loan, Minister of Public Safety, responding to correspondence received from the Peel Police Services Board regarding lawful access and the Police Officers Recruitment Fund.
99. **Police Services Board – Regular Items Pending Report – 2<sup>nd</sup> Quarter 2009** – The Board considered a memo dated July 21, 2009 from Ms. S. Porteous, Executive Assistant, providing the Board with a quarterly report on the Regular Items Pending for the 2<sup>nd</sup> Quarter of 2009 (as at June 30, 2009).

100. **Police Services Board – Special Fund – 1st Quarter Financial Statements**  
– The Board considered a memo dated May 13, 2009 from Mr. F. Biro, Executive Director, providing the Board with the first quarter Special Fund Financial Statement, as at March 31, 2009.
101. **Police Services Board – Special Fund – 2<sup>nd</sup> Quarter Financial Statements**  
– The Board considered a memo dated September 16, 2009 from Mr. F. Biro, Executive Director, providing the Board with the second quarter Special Fund Financial Statement, as at June 30, 2009.
102. **Ontario Association of Police Services Boards (OAPSB) – OAPSB Bulletin Board – June 2009 Edition** – The Board considered the June 2009 Edition of the *OAPSB Bulletin Board* newsletter, providing an update on the activities of the Ontario Association of Police Services Boards, and current issues that police boards in Ontario are dealing with.
103. **Ontario Association of Police Services Boards (OAPSB) – OAPSB Bulletin Board – September 2009 Edition** – The Board considered the September 2009 Edition of the *OAPSB Bulletin Board* newsletter, providing an update on the activities of the Ontario Association of Police Services Boards, and current issues that police boards in Ontario are dealing with.

Moved by: S. Fennell  
Seconded by: P. Kang

**That the information be received.**

CARRIED

104. **Ontario Association of Police Services Boards (OAPSB) – Exploring Crime Prevention and Governance Training Seminar** – The Board considered the Program and registration information for the Ontario Association of Police Services Boards (OAPSB) Fall Seminar which is being held in Richmond Hill on October 22 and 23, 2009.

Moved by: S. Fennell  
Seconded by: P. Kang

**That the information be received;**

**And further, that those Board members who wish to attend the Exploring Crime Prevention and Board Governance Training Seminar advise Board staff so the necessary arrangements can be made.**

CARRIED

105. **Canadian Association of Police Boards (CAPB) –*Summer 2009 Newsletter***  
–The Board considered the Summer 2009 Newsletter, providing an update on the activities of the Canadian Association of Police Boards, and current issues that police boards in Canada are dealing with.
106. **Canadian Association of Police Boards (CAPB) – *Preliminary Report on CAPB conference and 2009 Resolutions*** – The Board considered the report providing an update on the 2009 CAPB Conference and Resolutions that were considered and adopted by the membership.
107. **Toronto Transit Commission – 2009 2<sup>nd</sup> Quarter Complaint Report** – The Board considered the memo dated July 08, 2009 from Inspector D. Pincivero, Operational Planning and Resources, providing the Board with correspondence from the Toronto Transit Commission advising that no complaints were received during the 2<sup>nd</sup> quarter of 2009.
108. **Toronto Transit Commission Special Constable Services – 2008 Annual Report** – The Board considered the memo dated June 02, 2009 from Inspector D. Pincivero, Operational Planning and Resources, providing the Board with the Toronto Transit Commission Special Constable Services Annual Report for the calendar year 2008.

Moved by: S. Fennell  
Seconded by: P. Kang

**That the information be received.**

CARRIED

**B. OTHER NEW BUSINESS:**

109. **Peel Regional Police – Records Retention Schedule** – The Board considered a memo dated June 23, 2009 from Deputy Chief P. Tetzlaff, Corporate Services, providing the Board with information on the recommendation that was made by the Board in November 2008 that the Peel Regional Police records retention schedule be adopted. The schedule was forwarded to Regional Council but subsequently withdrawn as a result of the Supreme Court of Canada decision R. v. McNeil which required amendments to the schedule as it relates to disciplinary matters.

Moved by: P. Kang  
Seconded by: C. Jamieson

**That the Board request that Regional Council adopt an amendment to Regional By-Law #25-96, to provide for a revised Peel Regional Police Records Retention Schedule.**

CARRIED

110. **Police Services Board – Audit Quotes for 2009, 2010 and 2011 Special Fund Year End Financial Statements** – The Board considered a memo dated September 16, 2009 from Mr. F. Biro, Executive Director, Peel Police Services Board, providing the Board with a report on new quotes which have been solicited from accounting firms to perform the three years ending 2009, 2010 and 2011 year-end audits for the Police Services Board Special Fund, including the provision of an audit opinion subject to police security clearance on any new staff assigned to the audit.

Moved by: P. Kang  
Seconded by: C. Jamieson

**That Calvin G. Vickery Chartered Accountants be selected to perform the 2009, 2010 and 2011 year-end audits of the Police Services Board Special Fund, including the provision of an audit opinion subject to police security clearance on any new staff assigned to the audit.**

CARRIED

111. **Police Services Board – Special Fund – 9<sup>th</sup> Annual Mayor Susan Fennell Golf Classic** – The Board considered a memo dated September 10, 2009, from Ms. L. Molnar Administrative Assistant, providing the Board with the Special Fund Policy Statement and the invitation to participate in the 9<sup>th</sup> Annual Mayor Susan Fennell Golf Classic which was held on July 08, 2009.

Moved by: P. Kang  
Seconded by: C. Jamieson

**That the Board affirm the direction given by the Chair to purchase from the Special Fund one foursome in the amount of \$2,000 in support of the 9<sup>th</sup> Annual Mayor Susan Fennell Golf Classic.**

CARRIED

112. **Police Services Board – Special Fund – Mayor Hazel McCallion’s 27<sup>th</sup> Annual Charity Golf Tournament** – The Board considered a memo dated September 10, 2009, from Ms. L. Molnar Administrative Assistant, providing the Board with the Special Fund Policy Statement and the invitation to participate in Mayor Hazel McCallion’s 27<sup>th</sup> Annual Charity Golf Tournament which was held on September 10, 2009.

Moved by: C. Jamieson  
Seconded by: F. Dale

**That the Board affirm the direction given by the Chair to purchase from the Special Fund one foursome in the amount of \$1,200 in support of Mayor Hazel McCallion’s 27<sup>th</sup> Annual Charity Golf Tournament.**

CARRIED

113. **Police Services Board – Special Fund – Peel Children’s Safety Village Golf Tournament** – The Board considered a memo dated September 10, 2009 from Ms. L. Molnar, Administrative Assistant, providing the Board with the Special Fund Policy Statement and the invitation to participate in the 15<sup>th</sup> Annual Peel Children’s Safety Village Golf Tournament which is being held at on September 22, 2009.

Moved by: J. Murray  
 Seconded by: P. Kang

**That the Board affirm the direction given by the Chair to purchase from the Special Fund two foursomes in the amount of \$1,400 and one hole sponsorship in the amount of \$300, for a total amount of \$1,700, in support of the 15<sup>th</sup> Annual Peel Children’s Safety Village golf tournament.**

CARRIED

114. **Police Services Board – Special Fund – 15<sup>th</sup> Annual Emil Kolb Hootenanny** – The Board considered a memo dated September 10, 2009 from Ms. L. Molnar, Administrative Assistant, providing the Board with the Special Fund Policy Statement and a letter dated June, 2009 from E. Kolb, Regional Chair to participate in the 15<sup>th</sup> Annual Emil Kolb Hootenanny.

Moved by: J. Murray  
 Seconded by: P. Kang

**That the Board purchase two (2) tables for the total amount of \$2,800, support of the 15<sup>th</sup> Annual Emil Kolb Hootenanny.**

CARRIED

115. **Police Services Board – Special Fund – 23<sup>rd</sup> Annual Mayor McCallion’s Gala** – The Board considered a memo dated September 10, 2009 from Ms. L. Molnar, Administrative Assistant, providing the Board with the Special Fund Policy Statement and an invitation dated July 17, 2009 from Mayor H. McCallion to participate in the 23<sup>rd</sup> Annual Mayor’s Gala.

Moved by: P. Kang  
 Seconded by: C. Jamieson

**That the Board purchase one (1) table of 10 for the amount of \$4,000, in support of the 23<sup>rd</sup> Annual Mayor McCallion’s Gala.**

CARRIED

117. **Grants – Provincial Anti-Violence Intervention Strategy (PAVIS) Agreement** – The Board considered a letter dated September 16 from Mr. O. Mosquera, Manager , Public Safety Division of the Ministry of Community Safety and Correctional Services advising that Peel Regional Police has been approved for an allocation of \$1,360,000, and further requesting the Board enter into a contractual agreement with the Ministry of Community Safety and Correctional Services for the PAVIS funding .

Moved by: C. Jamieson  
 Seconded by: P. Kang

**That the information be received;**

**And further, that the Board endorse the Contractual Agreement between the Ministry of Community Safety and Correctional Services and the Peel Police Services Board in respect of the Provincial Anti-Violence Intervention Strategy Agreement for the approved funding allocation of \$1,360,000.**

**And further, that the Board authorize the Chair to sign the contractual agreement with respect to the Provincial Anti-Violence Intervention Strategy which provides funding of \$1,360,000 to Peel Regional Police.**

CARRIED

#### **IN CAMERA REPORTS**

**IC156/09 – Finance – June 30, 2009 Semi-Annual Report** – The Board considered a letter dated August 11, 2009 from Deputy Chief P. Tetzlaff, Corporate Services, reporting on the current budget surplus forecast, uncommitted reserve balances and capital budget financial activity for the period ending June 30, 2009.

**That the August 11, 2009 report entitled “June 30<sup>th</sup>, 2009 Semi-Annual Report” from Deputy Chief P.Tetzlaff be received;**

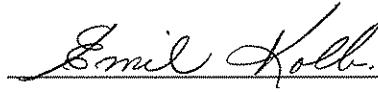
**And further, that the Sunlife refund of \$677,124.08 received in 2009 be transferred to the Benefit Stabilization Reserve R1232;**

**And further, that the matter be reported back on the regular agenda.**

**BY-LAWS**

**ADJOURNMENT**

The Board moved In Camera at 9:56 a.m. and the meeting of the Peel Police Services Board was adjourned at 11:00 a.m.



CHAIR



EXECUTIVE DIRECTOR