

MINUTES
PEEL POLICE SERVICES BOARD

Friday, March 31, 2006
Emil Kolb Centre for Police Excellence
Community Room
180 Derry Road East, Mississauga
At 10:00 a.m.

The public meeting of the Peel Police Services Board commenced at 10:17
a.m.

ROLL CALL

MEMBERS PRESENT:

Mr. E. Kolb, Chair
Councillor C. Corbasson, Vice-Chair
Mayor S. Fennell (absent due to illness)
Mr. R. Hunter
Ms. C. Jamieson
Ms. P. Kang

OTHERS PRESENT:

Chief M. Metcalf
Acting Deputy Chief P. Tetzlaff, Operations
Mr. L. Button, CAO-Policing
Mr. T. Banks, Associate Administrator
Mr. D. Bowman, Director, Human Resources
Ms. F. Stewart, Director, Business Services
Superintendent R. Boychuk, Information Services
Inspector M. MacMullen, Executive Officer
Inspector S. Mendyk, Professional Standards
Acting Inspector W. Skwarek, Staff Officer, Operations
Detective Sergeant I. Calder, Professional Standards
Staff Sergeant S. Gormley, Audit Bureau
Staff Sergeant D. Grozier, Staff Officer
Mr. F. Biro, Executive Director
Ms. K. Metcalf, Administrative Assistant

DECLARATIONS OF CONFLICT/PECUNIARY INTEREST

MINUTES OF THE PREVIOUS MEETING

39. Minutes of the Board Meeting held Friday, February 24, 2006.

Moved by: C. Corbasson
Seconded by: R. Hunter

That the Minutes of the Board Meeting held Friday, February 24, 2006 be adopted as read.

CARRIED

PRESENTATIONS

40. **Retirement – Mr. George Oksiutik, Manager, Telecommunications Systems & Services (T.S.S.)** – The Board considered a memo dated March 20, 2006 from Mr. L. Button, CAO-Policing, advising the Board of the retirement of Mr. George Oksiutik, Manager, Telecommunications Systems & Services. Mr. Oksiutik was in attendance to accept the best wishes of the Board and the Chief’s Management Group on his retirement.

Moved by: C. Corbasson
Seconded by: R. Hunter

That the information be received.

CARRIED

DEPUTATIONS

UNFINISHED BUSINESS

NEW BUSINESS**A) CONSENT AGENDA**

41. **Peel Police Services Board – Peel Regional Police – Police Pursuits – 4th Quarter of 2005** – The Board considered a memo dated February 14, 2006 from Acting Deputy Chief P. Tetzlaff, Operations, providing a list of the pursuits which took place from October 1, 2005 to December 31, 2005, as well as a summary of each pursuit.
42. **Audit – 2005 Year End Audit Bureau Activity Report** – The Board considered a memo dated February 6, 2006 from Mr. L. Button, CAO-Policing, providing the Board with a summary of the Audit Bureau's activities during the year 2005.
43. **Unauthorized Use of Peel Regional Police Logo – 2005 Annual Report** – The Board considered a memo dated February 10, 2006 from Staff Sergeant S. Gormley, Audit Unit, providing the Board with the results of the ongoing monitoring of the unauthorized use of the Peel Regional Police logo.
44. **Municipal Act – Section 300 Reporting Requirement** – The Board considered a memo dated March 31, 2006 from Mr. L. Button, CAO-Policing, providing the Board with background information on mandatory reporting requirements of the Municipal Act.
45. **Canadian Association of Police Boards (CAPB) – CAPB National – March 2006 Edition** – The Board considered the March 2006 edition of the *CAPB National*, a quarterly newsletter published by the Canadian Association of Police Boards, providing an update on issues the CAPB is dealing with and news of interest to Canadian police governors.

46. **Canadian Association of Police Boards (CAPB) – Bulletin – Report on 2006 Consultation with Federal Ministers & Fifth Annual Joint Meeting With CACP & CPPA** – The Board considered the Canadian Association of Police Boards bulletin dated March 16, 2006 providing a report on the CAPB Board of Director’s annual meeting with the Minister of Public Safety Canada and the Minister of Justice, as well as the 5th Annual joint meeting with the Boards of Directors for the Canadian Professional Police Association and the Canadian Association of Chiefs of Police.
47. **Ontario Association of Police Services Boards (OAPSB) – Zone 3 Newsletter** – The Board considered Issue #1 of the OAPSB Zone 3 Newsletter, providing minutes of the Zone 3 meetings and information on upcoming events.

Moved by: C. Corbasson
 Seconded by: R. Hunter

That the information be received.

CARRIED

B. OTHER NEW BUSINESS:

48. **Policy Revision – Communications & Dispatch – Adequacy Policy #LE-002** – The Board considered a memo dated March 8, 2006 from Ms. S. Porteous, Executive Assistant, recommending the Board adopt an amendment in adequacy policy #LE-002, Communications & Dispatch.

Moved by: R. Hunter
 Seconded by: P. Kang

That the Board adopt the revision to adequacy policy #LE-002, Communications and Dispatch.

CARRIED

49. **Audit – 2006 Internal Audit Work Plan** – The Board considered a memo dated March 9, 2006 from Mr. L. Button, CAO-Policing, providing the Board with a copy of the 2006 internal audit work plan and 2007-2008 work forecast.

Moved by: C. Corbasson
 Seconded by: P. Kang

That the 2006 Internal Audit work plan and 2007-2008 Internal Audit work forecast be received.

CARRIED

50. **External Funding Assistance – Public Police Programs** – The Board considered a memo dated March 13, 2006 from Mr. L. Button, CAO-Policing, providing the Board with an annual report detailing external funding assistance received for public police programs during 2005.

Moved by: R. Hunter
 Seconded by: C. Jamieson

That the information be received;

And further, that Board staff forward the External Funding Assistance report dated March 13, 2006 to Regional Council for information purposes.

CARRIED

51. **Peel Regional Police - Elder and Vulnerable Adult Abuse** – The Board considered a memo dated March 20, 2006 from Acting Deputy Chief P. Tetzlaff, Operations, providing the Board with a report on the activities of Peel Regional Police concerning elder and vulnerable adult abuse.

Moved by: C. Corbasson
 Seconded by: C. Jamieson

That the information be received.

CARRIED

52. **Ontario Association of Police Services Boards (OAPSB) – Notice of 44th Annual Meeting** – The Board considered a formal notice from the Ontario Association of Police Services Boards, advising that the 44th Annual Meeting of the Ontario Association of Police Services Boards will be held at the Holiday Inn, 3063 South Service Road, Burlington, on Saturday, May 6, 2006.

Moved by: R. Hunter
Seconded by: C. Jamieson

That the information be received;

And further, that those Board members in attendance at the 2006 OAPSB Annual Meeting be authorized to vote on behalf of the Board.

CARRIED

53. **Special Fund Request – Mayor Susan Fennell’s Annual Gala – March 11, 2006** – The Board considered a memo dated March 23, 2006 from Ms. S. Porteous, Executive Assistant, requesting that the Board affirm Chair Kolb’s direction to purchase six tickets for Mayor Susan Fennell’s Annual Gala, which was held on March 11, 2006. In keeping with the direction of the Policy Committee, the Special Fund Policy Statement and fund limitations were attached.

Moved by: R. Hunter
Seconded by: P. Kang

That the Board affirm Chair Kolb's direction to purchase from the Special Fund six tickets for Mayor Susan Fennell's Annual Gala, in the amount of \$2,500.

CARRIED

54. **Special Fund Request – Ontario Association of Police Services Boards – 2006 Conference – May 4 to 6, 2006** – The Board considered a memo dated March 23, 2006 from Ms. S. Porteous, Executive Assistant, providing the Board with a request from the Halton Regional Police Services Board for sponsorship of the OAPSB Conference which is being held in Burlington, Ontario May 4 to 6, 2006. In keeping with the direction of the Policy Committee, the Special Fund Policy Statement and fund limitations were attached.

Moved by: C. Corbasson

Seconded by: R. Hunter

That the Board provide a donation to the Halton Regional Police Services Board from the Special Fund in the amount of \$1,000, in support of the Ontario Association of Police Services Boards 2006 Conference.

CARRIED

55. **Special Fund Request – 5th Annual Peel Regional Police Golf Tournament in Support of Victim Services of Peel – Tuesday, May 23, 2006** – The Board considered a memo dated March 23, 2006 from Ms. S. Porteous, Executive Assistant, providing the Board with an invitation to attend the 5th Annual Peel Regional Police Golf Tournament in Support of Victim Services of Peel which is being held on Tuesday, May 23, 2006. Ms. Porteous' memo set out the Special Fund Policy restrictions governing the Board's ability to provide funds for events.

Moved by: C. Jamieson
Seconded by: R. Hunter

That the Board purchase from the Special Fund one platinum sponsorship in the amount of \$2,500 and a second foursome in the amount of \$1,000, for a total amount of \$3,500, for the 5th Annual Peel Regional Police Golf Tournament in Support of Victim Services of Peel.

CARRIED

56. **Special Fund Request – Regional Councillor Gael Miles Amazing Race Charity Golf Tournament in Support of Brampton Safe City – Tuesday, June 20, 2006** – The Board considered a memo dated March 23, 2006 from Ms. S. Porteous, Executive Assistant, providing the Board with an invitation to attend Regional Councillor Gael Miles Amazing Race Charity Golf Tournament in Support of Brampton Safe City which is being held on Tuesday, June 20, 2006. Ms. Porteous' memo set out the Special Fund Policy restrictions governing the Board's ability to provide funds for events.

Moved by: P. Kang
Seconded by: C. Jamieson

That the Board purchase from the Special Fund two (2) foursomes and one (1) hole sponsorship in the total amount of \$1,700 (\$900 combination hole sponsorship and golf foursome and \$200 each for second foursome) for the Regional Councillor Gael Miles Amazing Race Charity Golf Tournament in Support of Brampton Safe City.

CARRIED

57. **Special Fund Request – D.A.R.E. “Fore the Kids” Golf Classic – Thursday, May 18, 2006** – The Board considered a memo dated March 23, 2006 from Ms. S. Porteous, Executive Assistant, providing the Board with an invitation to attend the D.A.R.E. “Fore the Kids” Golf Classic being held on Thursday, May 18th, 2006. Ms. Porteous’ memo set out the Special Fund Policy restrictions governing the Board’s ability to provide funds for events.

Moved by: C. Corbasson

Seconded by: C. Jamieson

That the Board purchase from the Special Fund two (2) foursomes in the total amount of \$1,400 for the D.A.R.E. “Fore the Kids” Golf Classic.

CARRIED

58. **Special Fund Request – Congress of Black Women of Canada – Mississauga & Area Chapter – 21st Anniversary Celebration & Scholarship Awards Dinner Dance – June 10, 2006** – The Board considered a memo dated March 23, 2006 from Ms. S. Porteous, Executive Assistant, providing the Board with a request for sponsorship for the 21st Anniversary Celebration and Sponsorship Awards Dinner Dance which is being organized by the Mississauga & Area Chapter of the Congress of Black Women of Canada.

Moved by: C. Corbasson

Seconded by: R. Hunter

That the Board provide a donation from the Special Fund to the Congress of Black Women of Canada – Mississauga & Area Chapter, for one scholarship in the amount of \$1,000.

CARRIED

59. **Policy – Police Services Board Succession Planning Policy** – The Board considered a memo dated March 28, 2006 from Mr. F. Biro, Executive Director, recommending the Board adopt the Succession Planning Policy, as attached.

Moved by: R. Hunter
Seconded by: P. Kang

That the Succession Planning Policy be adopted.

CARRIED

IN CAMERA REPORTS

BY-LAWS

ADJOURNMENT

The Board moved In Camera at 10:30 a.m. and the meeting was adjourned at 1:40 p.m.

CHAIR

EXECUTIVE DIRECTOR