

MINUTES  
PEEL POLICE SERVICES BOARD

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Friday, March 30, 2007  
Region of Peel  
Council Chambers, 5<sup>th</sup> Floor  
10 Peel Centre Drive, Brampton  
At 9:30 a.m.

The public meeting of the Peel Police Services Board commenced at 9:43  
a.m.

**ROLL CALL**

**MEMBERS PRESENT:**

Mr. E. Kolb, Chair  
Mr. R. Hunter, Vice-Chair  
Councillor F. Dale  
Mayor S. Fennell (departed at 9:50 a.m.)  
Ms. C. Jamieson  
Ms. P. Kang

**OTHERS PRESENT:**

Chief M. Metcalf  
Deputy Chief P. Tetzlaff, Operations Support Services  
Acting Deputy Chief D. McDonald, Field Operations  
Mr. L. Button, CAO-Policing  
Acting Staff Superintendent D. Hazelton, Field Operations  
Superintendent S. Asanin, Executive Administration  
Inspector S. Mendyk, Professional Standards  
Mr. D. Bowman, Director, Human Resources  
Mr. F. Biro, Executive Director  
Ms. S. Porteous, Executive Assistant  
Ms. L. Molnar, Administrative Assistant

**DECLARATIONS OF CONFLICT/PECUNIARY INTEREST**

**MINUTES OF THE PREVIOUS MEETING**

39. Minutes of the Board Meeting held Friday, February 23, 2007.

Moved by: S. Fennell  
Seconded by: P. Kang

**That the Minutes of the Board Meeting held Friday, February 23, 2007  
be adopted as read.**

CARRIED

**UNFINISHED BUSINESS**

**PRESENTATIONS**

**DEPUTATIONS**

**NEW BUSINESS**

**A) CONSENT AGENDA**

40. **Commendation Letters – Office of the Chief of Police** – The Board considered a memo dated March 20, 2007 from Ms. G. Appleby, Executive Administration, providing the Board with letters of commendation received by the Chief of Police regarding exceptional acts or service provided by members of the Peel Regional Police.

41. **Audit – FIN-101 Audit** – The Board considered a memo dated February 23, 2007 from Mr. L. Button, CAO-Policing, providing the Board with a report on the annual audit of the Intelligence Bureau – Ordering, Receiving and Payment of Specialty/Confidential Equipment.
42. **External Funding Assistance – Police Investigations – 2006** – The Board considered a memo dated March 6, 2007 from Mr. L. Button, CAO-Policing, providing the Board with an annual report detailing external funding assistance received for police investigations during 2006.
43. **External Funding Assistance – Public Police Programs – 2006** – The Board considered a memo dated March 13, 2007 from Mr. L. Button, CAO-Policing, providing an annual report detailing external funding assistance received for public police programs during 2006.
44. **Adequacy Regulation – Annual Compliance Report** – The Board considered a memo dated February 20, 2007 from Mr. L. Button, CAO-Policing, providing the Board with a report on the compliance of Peel Regional Police with the Adequacy Standard Regulations for 2006.
45. **Peel Regional Police – Domestic Violence Occurrences – 2006** – The Board considered a memo dated March 6, 2007 from Deputy Chief P. Tetzlaff, Operations Support, providing the Board with a report on domestic violence and elder abuse occurrences in 2006.
46. **Peel Regional Police – Hate/Bias Motivated Crime – 2006** – The Board considered a memo dated March 6, 2007 from Deputy Chief P. Tetzlaff, Operations Support, providing the Board with the 2006 annual report on Hate/Bias Motivated Crime occurrences.

47. **Special Investigations Unit (SIU) – Annual Report – 2005/2006** – The Board considered a letter dated February 1, 2007 from Mr. James Cornish, Director, Special Investigations Unit, providing the Board with a copy of the Special Investigations Unit’s Annual Report for the fiscal year 2005-2006.
  
48. **Ontario Association of Police Services Boards (OAPSB) – Peel Police Services Board Resolution: Exempting Police Vehicles From Provincial Sales Tax and License Fees** – The Board considered a letter dated March 15, 2007 from Mr. Bernie Morelli, President, Ontario Association of Police Services Boards, advising that Peel’s resolution regarding exempting police vehicles from provincial sales tax and license fees will be tabled at the OAPSB Annual General Meeting in May 2007.
  
49. **Ontario Association of Police Services Boards (OAPSB) – Peel Police Services Board Resolution: Four Year Cycle for Business Planning** – The Board considered a letter dated March 15, 2007 from Mr. Bernie Morelli, President, Ontario Association of Police Services Boards, advising the Board that Peel’s resolution seeking a change in the police business planning schedule to a four year cycle will be tabled at the OAPSB Annual General Meeting in May 2007.
  
50. **Ontario Association of Police Services Boards (OAPSB) – OAPSB Bulletin Board – February 2007 Edition** – The Board considered the February 2007 edition of the *OAPSB Bulletin Board* newsletter, providing the Board with an update on the activities of the Ontario Association of Police Services Boards, and current issues that police boards in Ontario are dealing with.

Moved by: S. Fennell  
 Seconded by: F. Dale

**That the information be received.**

CARRIED

51. **Ontario Association of Police Services Boards (OAPSB) – Notice of 45<sup>th</sup> Annual Meeting & Resolutions** – The Board considered a letter dated March 1, 2007 from Mr. D. Aspden, Secretary-Treasurer, Ontario Association of Police Services Boards, advising that the 45<sup>th</sup> Annual Meeting of the Ontario Association of Police Services Boards will be held at the Harry Lumley Bayshore Community Centre, Owen Sound on May 5, 2007. The 2006/2007 Resolutions to be considered at the Annual Meeting were also appended.

Moved by: S. Fennell  
 Seconded by: F. Dale

**That the information be received;**

**And further, that those Board members in attendance at the 2007 OAPSB Annual Meeting be authorized to vote on behalf of the Board.**

CARRIED

**B) OTHER NEW BUSINESS:**

52. **Marked Patrol Vehicles - Adequacy Policy #AI-008** – The Board considered a memo dated February 28, 2007 from Chief H.M. Metcalf, requesting the Board's approval to include the Peel Regional Police web address on marked general patrol vehicles. Adequacy Policy #AI-008 mandates that the Board must approve any changes to vehicle markings.

Moved by: S. Fennell  
Seconded by: R. Hunter

**That, in accordance with Board Policy AI-008 (Marked General Patrol Vehicles), the Board approve inclusion of the service's web address on marked general patrol vehicles.**

CARRIED

53. **Special Fund – Peel Regional Police Association – Brampton Half Marathon** – The Board considered a memo dated March 20, 2007 from Ms. S. Porteous, Executive Assistant, providing the Board with correspondence from Ms. L. Dobson, Member Services Representative, Peel Regional Police Association, seeking the Board's support of a Half-Marathon the Peel Regional Police Association is hosting on July 15, 2007. The event is in support of Habitat for Humanity in Brampton. Ms. Porteous' memo set out the Special Fund Policy restrictions governing the Board's ability to provide funds for events.

Moved by: S. Fennell  
Seconded by: C. Jamieson

**That the Board provide a donation of \$1,000 from the Special Fund in support of the Peel Regional Police Association Half-Marathon which is being held on July 15, 2007.**

CARRIED

54. **Special Fund Request – Canadian Association of Police Boards (CAPB) – 18<sup>th</sup> Annual Meeting & Conference** – The Board considered a memo dated March 20, 2007 from Ms. S. Porteous, Executive Assistant, providing the Board with a sponsorship request from the Canadian Association of Police Boards for their 18<sup>th</sup> Annual Meeting & Conference which is being held in Calgary August 18 – 20, 2007. Ms. Porteous' memo set out the Special Fund Policy restrictions governing the Board's ability to provide funds for events.

Moved by: C. Jamieson  
Seconded by: P. Kang

**That the Board provide a donation of \$1,000 from the Special Fund in support of the Canadian Association of Police Board's 18<sup>th</sup> Annual Meeting and Conference.**

CARRIED

55. **Special Fund Request – Brampton Safe City – Regional Councillor Gael Miles 10<sup>th</sup> Annual Golf Tournament** – The Board considered a memo dated March 20, 2007 from Ms. S. Porteous, Executive Assistant, providing the Board with an invitation to attend the Councillor Gael Miles 10<sup>th</sup> Annual Golf Tournament in support of Brampton Safe City. Ms. Porteous' memo set out Special Fund Policy restrictions governing the Board's ability to provide funds for events.

Moved by: C. Jamieson  
Seconded by: P. Kang

**That the Board purchase from the Special Fund two (2) foursomes and one (1) hole sponsorship in the total amount of \$1,700 (\$900 combination hole sponsorship and golf foursome and \$200 each for second foursome) for the Regional Councillor Gael Miles 10<sup>th</sup> Annual Golf Tournament.**

CARRIED

56. **Policy Revisions – Police Services Board Policies** – The Board considered a memo dated March 27, 2007 from Ms. S. Porteous, Executive Assistant, providing the Board with a number of draft Police Services Board policies which the Board's Policy Committee is recommending that the Board adopt. The list of draft policies is as follows:

Revised Policies:

Adequacy Standards Regulation Preface

Communications & Dispatch, #LE-002

Criminal Investigation Management & Procedures, #LE-006

Collection, Preservation & Control of Evidence, #LE-020(A)

Collection, Preservation & Control of Property, #LE-020(B)

Supervision, #LE-025

Sexual Assault Investigation, #LE-034

Suspect Apprehension Pursuits, #LE-045

Secondary Activities

Long Term Disability

New Policies:

Communicable Diseases, #AI-004

Use of Auxiliaries, #AI-005

Paid Duty

Moved by: F. Dale

Seconded by: R. Hunter

**That that Board adopt the amendments to the above-noted ten existing policies;**

**And further, that the Board adopt the three new draft policies, as attached.**

CARRIED

**IN CAMERA REPORTS**

**IC41/07 – Finance – December 31, 2006 Tri-Annual Report** – The Board considered a memo dated February 8, 2007 from Mr. L. Button, CAO-Policing, providing the Board with a status report on the un-audited financial position of the 2006 current budget and reporting on the reserve and capital financial activity for the period ending December 31<sup>st</sup>, 2006, in accordance with Financial By-law #317.

**That the information be received;**

**And further, that the Sunlife prior year refund of \$452,487.29 received in 2006 be transferred to the Benefit Stabilization Reserve R1232;**

**And further, that the item be reported back on the regular agenda.**

**BY-LAWS**

**ADJOURNMENT**

The Board moved In Camera at 9:50 a.m. and the meeting of the Peel Police Services Board was adjourned at 10:25 a.m.

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CHAIR

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EXECUTIVE DIRECTOR