

MINUTES  
PEEL POLICE SERVICES BOARD

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Friday, April 18, 2008  
Region of Peel  
Council Chambers, 5<sup>th</sup> Floor  
10 Peel Centre Drive, Brampton  
At 10:30 a.m.

The public meeting of the Peel Police Services Board commenced at  
10:55 a.m.

**ROLL CALL**

**MEMBERS PRESENT:**

Mr. E. Kolb, Chair  
Mr. J. Murray, Vice-Chair  
Councillor F. Dale  
Mayor S. Fennell (absent on other municipal business)  
Mr. R. Hunter  
Ms. C. Jamieson

**OTHERS PRESENT:**

Chief M. Metcalf  
Deputy Chief P. Tetzlaff, Corporate Services  
Acting Deputy Chief D. McDonald, Field Operations  
Superintendent S. Asanin, Executive Administration  
Acting Staff Superintendent B. Foley, Field Operations Administration  
Mr. T. Banks, Associate Administrator  
Mr. D. Bowman, Director, Human Resources  
Ms. F. Stewart, Director, Finance & Corporate Planning  
Ms. L. Bordeleau, Counsel to Chief  
Detective G. Eng, Special Victims' Unit  
Detective V. Graham, Professional Standards  
Detective M. Korb, Public Complaints Bureau  
Detective/Sergeant S. Sharman, Special Victims' Unit  
Detective S. Stanley, Public Complaints Bureau  
Detective I. Woodworth, Internal Affairs  
Constable L. Betts, Family Violence Bureau  
Constable M. Randall, Internal Audit  
Ms. B. Morris, Internal Audit  
Mr. F. Biro, Executive Director  
Ms. L. Molnar, Administrative Assistant

**DECLARATIONS OF CONFLICT/PECUNIARY INTEREST**

**MINUTES OF THE PREVIOUS MEETING**

30. Minutes of the Board Meeting held Friday, February 29, 2008.

Moved by: C. Jamieson  
Seconded by: R. Hunter

**That the Minutes of the Board Meeting held Friday, February 29, 2008 be adopted as read.**

CARRIED

**PRESENTATIONS**

33. **Peel Regional Police – 2006-2007 Bi-Annual Report – Special Victims’ Unit on Child Abuse** – Detective/Sergeant Scott Sharman and Detective Ian Woodworth, Special Victims’ Unit, were in attendance to provide the Board with an overview of the activities of the Special Victims’ Unit in relation to child abuse for the years 2006 and 2007. The report notes that the number of child abuse investigations increased by 4.5 per cent between the years 2006 and 2007.

Moved by: J. Murray  
Seconded by: R. Hunter

**That the information be received;**

**And further, Chief Metcalf recommended that for the foreseeable future the report be tabled annually.**

CARRIED

34. **Peel Regional Police – Bi-Annual Elder and Vulnerable Adult Abuse Report** – Constable Lori Betts, Family Violence Bureau, was in attendance to

provide the Board with a bi-annual report outlining the activities and initiatives undertaken by Peel Regional Police in regards to elder and vulnerable adult abuse.

Moved by: J. Murray  
Seconded by: R. Hunter

**That the information be received;**

**And further, Chief Metcalf recommended that for the foreseeable future the report be tabled annually.**

CARRIED

## **DEPUTATIONS**

## **UNFINISHED BUSINESS**

## **NEW BUSINESS**

### **A) CONSENT AGENDA**

31. **Peel Regional Police – 2008 Public Complaint Investigation Bureau Report – 1<sup>st</sup> Quarter** – The Board considered a memo dated April 3, 2008 from Inspector J. Bond, Professional Standards, providing the Board with the 2008 first quarter statistics report for the Public Complaint Investigation Bureau, and reporting that there was a 65 per cent decrease in the number of complaints received during the same time interval in 2007.

32. **Peel Regional Police – 2008 Police Services Act Discipline Report – 1<sup>st</sup> Quarter** – The Board considered a memo dated April 1, 2008 from Inspector J. Bond, Professional Standards, providing the Board with a report on the Police Services Act discipline matters that were resolved during the first quarter of 2008.
35. **Finance – Tri-Annual Financial Reporting Change** – The Board considered a memo dated March 24, 2008 from Deputy Chief P. Tetzlaff, Corporate Services, advising that Peel Regional Police will be changing from a tri-annual to a semi-annual reporting cycle for financial reports regarding the status of the current budget, capital budget and reserve management. The change will align the Peel Regional Police reporting cycle with the Region's semi-annual financial reporting cycle to Regional Council.

Moved by: J. Murray  
Seconded by: R. Hunter

**That the information be received.**

CARRIED

36. **Peel Regional Police – 2007 Year End Audit Unit Activity Report** – The Board considered a memo dated March 25, 2008 from Deputy Chief P. Tetzlaff, Corporate Services, providing the Board with an overview of the six comprehensive audits and seven compliance audits which were completed in 2007.

Moved by: J. Murray  
Seconded by: R. Hunter

**That the matter be deferred to the Police Services Board Committee meeting scheduled for May 13, 2008.**

CARRIED

37. **Peel Regional Police – 2008 – 2010 Internal Audit Work Plan** – The Board considered a memo dated April 2, 2008 from Deputy Chief P. Tetzlaff, Corporate Services, providing the Board with an updated audit work plan which reflects CMG requests, a review of organizational changes and priorities, and takes into account audits undertaken outside of the scheduled timeframe as per the original work plan.

Moved by: J. Murray  
Seconded by: R. Hunter

**That the matter be deferred to the Police Services Board Committee meeting scheduled for May 13, 2008.**

CARRIED

38. **Police Services Board – Special Fund – 4<sup>th</sup> Quarter Unaudited Financial Statements** – The Board considered a memo dated February 19, 2008 from Mr. F. Biro, Executive Director, providing the Board with the unaudited Special Fund Financial Statement, as at December 31, 2007. The report provides an update on a new initiative undertaken by Business Support staff in relation to the disposition of seized funds, which has resulted in an increase in revenue.

Moved by: J. Murray  
Seconded by: R. Hunter

**That the information be received.**

CARRIED

39. **Police Services Board – Special Fund – 2007 Audited Financial Statements** – The Board considered a memo dated April 16, 2008 from Mr. F. Biro, Executive Director, providing the Board with the audited 2007 Special Fund Financial Statements.

Moved by: R. Hunter  
Seconded by: C. Jamieson

**That the information be received;**

**And further, that the Board authorize the Chair to sign the audited financial statements for return to Calvin G Vickery, Chartered Accountant;**

**And further, that the Board approve payment of the attached invoice from Calvin G Vickery, Chartered Accountant, in the amount of \$2,100.**

CARRIED

40. **Ontario Association of Police Services Boards (OAPSB) – OAPSB Bulletin Board – March 2008 Edition** – The Board considered the March 2008 edition of the *OAPSB Bulletin Board* newsletter, providing the Board with an update on the activities of the Ontario Association of Police Services Boards, and current issues that police boards in Ontario are dealing with.
41. **Canadian Association of Police Boards (CAPB) – Bulletin – Establishment of RCMP Reform Implementation Council** – The Board considered the Canadian Association of Police Boards bulletin providing an update on an announcement made by the Minister of Public Safety of the establishment of the RCMP Reform Implementation Council.
42. **Canadian Association of Police Boards (CAPB) – CAPB National – March 2008 Edition** – The Board considered the March 2008 edition of the *CAPB National*, a quarterly newsletter published by the Canadian Association of Police Boards, providing an update on issues the CAPB is dealing with and news of interest to Canadian police governors.

43. **Canadian Association of Police Boards – 19<sup>th</sup> Annual Meeting – Call for Resolutions** – The Board considered a Notice from the Canadian Association of Police Boards calling for resolutions to be submitted for consideration at the 19<sup>th</sup> Annual Meeting which will be held on August 16, 2008.

Moved by: J. Murray  
 Seconded by: F. Dale

**That the information be received.**

CARRIED

44. **Ontario Human Rights Commission – Consultation Response – Draft Policy on Mental Health Discrimination and Police Records Checks** – The Board considered the memo dated April 10, 2008 from Mr. F. Biro, Executive Director, providing the Board with a copy of the Consultation Response which was prepared by Ms. L. Bordeleau, Counsel, and submitted on behalf of the Board to the Ontario Human Rights Commission in regard to the Commission's draft policy on mental health discrimination and police records checks.

Moved by: R. Hunter  
 Seconded by: C. Jamieson

**That the Board affirm the position on the Ontario Human Rights Commission Draft Policy on Mental Health Discrimination and Police Records Checks as set out in the response prepared on the Board's behalf.**

CARRIED

**B. OTHER NEW BUSINESS:**

45. **Special Fund – 2008 Brampton Safe City Golf Tournament** – The Board considered the memo dated March 26, 2008 from Ms. S. Porteous, Executive Assistant, providing the Board with an invitation to attend the 2008 Brampton Safe City Golf Tournament hosted by Gael Miles, John Sanderson and Sandra

Hames. The tournament is being held at Lionhead Golf & Country Club on Tuesday, June 3, 2008. Ms. Porteous' memo set out the Special Fund Policy restrictions governing the Board's ability to provide funds for events.

Moved by: J. Murray  
Seconded by: R. Hunter

**That the Board purchase from the Special Fund one Corporate Sponsorship at \$1,500 and a second foursome at \$1,200, for a total amount of \$2,700, to play in the Brampton Safe City Golf Tournament .**

CARRIED

46. **Special Fund – D.A.R.E. “Fore the Kids” 5<sup>th</sup> Annual Golf Classic** – The Board considered the memo dated March 27, 2008 from Ms. S. Porteous, Executive Assistant, providing the Board with an invitation to attend the D.A.R.E. “Fore the Kids” 5<sup>th</sup> Annual Golf Classic which is being held at Glen Eagle Golf Club on Thursday, May 22, 2008. Ms. Porteous' memo set out the Special Fund Policy restrictions governing the Board's ability to provide funds for events.

Moved by: J. Murray  
Seconded by: R. Hunter

**That the Board affirm the direction given by the Chair to purchase from the Special Fund two foursomes for a total amount of \$1,400 for the D.A.R.E. “Fore the Kids” 5<sup>th</sup> Annual Golf Classic.**

CARRIED

47. **Special Fund – 7<sup>th</sup> Annual Peel Regional Police Golf Charity Classic in Support of Victim Services of Peel** – The Board considered a memo dated March 26, 2008 from Ms. S. Porteous, Executive Assistant, providing the Board with an invitation to attend the 7<sup>th</sup> Annual Peel Regional Police Golf Charity Classic in Support of Victim Services of Peel. Ms. Porteous' memo set out the Special Fund Policy restrictions governing the Board's ability to provide funds for events.

Moved by: J. Murray  
 Seconded by: R. Hunter

**That the Board affirm the direction given by the Chair to purchase from the Special Fund one platinum sponsorship in the amount of \$2,500 and a second foursome in the amount of \$1,200 for a total amount of \$3,700, for the 7<sup>th</sup> Annual Peel Regional Police Charity Golf Tournament in Support of Victim Services of Peel.**

CARRIED

48. **Special Fund – Interim Place Luncheon Speaker Series “Her Life, Her Words”** – The Board considered a memo dated April 9, 2008 from Shelley Porteous, Executive Assistant, providing the Board with a request from Interim Place to sponsor their annual Luncheon Speaker Series – “Her Life, Her Words”. Ms. Porteous’ memo set out the Special Fund Policy restrictions governing the Board’s ability to provide funds for events.

Moved by: C. Jamieson  
 Seconded by: R. Hunter

**That the Board purchase from the Special Fund one Word Sponsorship at \$5,000 and one Event Sponsorship at \$2,500, for a total amount of \$7,500, for the Interim Place Luncheon Speaker Series;**

**And further, that the Event sponsorship complimentary tickets be forwarded to Chief M. Metcalf with a suggestion they be utilized by the Special Victims’ Unit and Family Violence Unit.**

CARRIED

50. **Special Fund – Canadian Association of Police Boards (CAPB) Annual Golf Tournament** – The Board considered a memo dated April 16, 2008 from Mr. F. Biro, Executive Director, providing the Board with information on the annual CAPB Golf Tournament which is being hosted by the Peel Police Services Board at BraeBen Golf Course on Thursday, August 14, 2008, and seeking a commitment of up to \$7,500 from the Special Fund in support of the tournament.

Moved by: R. Hunter  
Seconded by: C. Jamieson

**That the Board authorize the allocation of up to \$7,500 from the Special Fund in support of the CAPB golf tournament, to be held at BraeBen Golf Course on August 14, 2008.**

CARRIED

#### **IN CAMERA REPORTS**

**I/C49/08 – Peel Regional Police – 2008 Organizational Restructure** – The Board considered a memo dated February 15, 2008 from Chief H.M. Metcalf, providing the Board with a revised Organization Structure for Peel Regional Police, which incorporates the goals and actions contained in the 2008 to 2010 Strategic Plan.

**That the Board approve the changes to the Peel Regional Police Organization Structure, as detailed in the report entitled “2008 Organizational Restructure” dated February 15, 2008;**

**And further, that the item be reported back on the regular agenda.**

**I/C62/08 – Human Resources – Promotional Policy Statement** – The Board considered a memo dated February 18, 2008 from Mr. F. Biro, Executive Director, providing a summary of a discussion that took place at the Board offsite meeting of January 2008 regarding the current promotional practices that are applicable to both uniform and civilian members of Peel Regional Police.

**That:**

- 1) Commencing immediately, Chief M. Metcalf ensure that leadership, interpersonal and mentoring skills be considered in all future promotional processes, and that it apply to all ranks and civilian supervisory positions to the extent possible;**
- 2) And further, that once Chief Metcalf completes a review of the current promotional practices and procedures, that he report back to the Board, and identify how and where these competencies and skills have been formally incorporated into the revised promotional processes;**

**And further, that the item be reported back on the regular agenda.**

#### **BY-LAWS**

49. **By-Law #359** – Being a By-Law to authorize the execution of an agreement between the Regional Municipality of Peel Police Services Board and the Peel Regional Police Senior Officers' Association (Senior Officers' Collective Agreement January 1, 2007 to December 31, 2009).

Moved by: J. Murray  
Seconded by: R. Hunter

**That By-Law #359 be given the necessary number of readings, taken as read, signed, and the Board seal affixed thereto.**

CARRIED

**ADJOURNMENT**

The Board moved In Camera at 11:55 a.m. and the meeting of the Peel Police Services Board was adjourned at 12:35 p.m.

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CHAIR

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EXECUTIVE DIRECTOR