

MINUTES
PEEL POLICE SERVICES BOARD

Friday, November 21, 2008
Lionhead Golf & Country Club
Muirfield Room
8525 Mississauga Road, Brampton
At 10:00 a.m.

The public meeting of the Peel Police Services Board commenced at 10:15 a.m.

ROLL CALL

MEMBERS PRESENT:

Mr. E. Kolb, Chair
Mr. J. Murray, Vice-Chair
Councillor F. Dale (absent on other municipal business)
Mayor S. Fennell (absent on other municipal business)
Mr. S. Gosal
Ms. C. Jamieson
Ms. P. Kang

OTHERS PRESENT:

Chief M. Metcalf
Deputy Chief J. Evans, Operations Support Services
Deputy Chief D. McDonald, Field Operations
Deputy Chief P. Tetzlaff, Corporate Services
Staff Superintendent J. Nielsen, Operations Services
Superintendent R. Patrick, Executive Officer
Ms. F. Stewart, Associate Administrator, Employee Services
Mr. D. Bowman, Human Resources Director
Ms. B. Mullins, Finance Director
Detective/Sergeant S. Checchia, Professional Standards
Detective V. Graham, Professional Standards
Inspector G. Francis, Executive Administration
Mr. F. Biro, Executive Director
Ms. S. Porteous, Executive Assistant
Ms. L. Molnar, Administrative Assistant

DECLARATIONS OF CONFLICT/PECUNIARY INTEREST

MINUTES OF THE PREVIOUS MEETING

115. Minutes of the Board Meeting held Friday, October 17, 2008.

Moved by: P. Kang
Seconded by: C. Jamieson

That the Minutes of the Board Meeting held Friday, October 17, 2008 be adopted as read.

CARRIED

PRESENTATIONS

DEPUTATIONS

UNFINISHED BUSINESS

NEW BUSINESS

A) CONSENT AGENDA

116. **Office of the Chief – Letters of Commendation** – The Board considered a memo dated November 6, 2008 from Ms. G. Appleby, Executive Administration, providing the Board with letters of commendation received by the Chief of Police reflecting situations where members of the police service have performed to exceptional levels.

117. **Peel Regional Police – Police Pursuits - 3rd Quarter of 2008** – The Board considered a memo dated November 4, 2008 from Deputy Chief J. Evans, Operations Support Services, providing the Board with a summary report of the police pursuits which took place from July 1, 2008 to September 30, 2008.

Moved by: C. Jamieson
Seconded by: S. Gosal

That the information be received.

CARRIED

118. **Ontario Association of Police Services Boards (OAPSB) – 2009 Membership Renewal** – The Board considered a letter dated October 15, 2008 from Ms. M. Smiley, President, Ontario Association of Police Services Boards, providing the Board with membership renewal information for 2009.

Moved by: C. Jamieson
Seconded by: S. Gosal

That the Board renew its membership in the Ontario Association of Police Services Boards for 2009 at an annual cost of \$4,565 plus \$228.25 GST for a total of \$4,793.25.

CARRIED

B. OTHER NEW BUSINESS:

119. **Peel Regional Police – Public Safety Unit** – The Board considered a memo dated November 12, 2008 from Deputy Chief J. Evans, Operations Support Services, providing the Board with an overview of the duties, functions and operations of the Peel Regional Police Public Safety Unit.

Moved by: C. Jamieson
Seconded by: P. Kang

That the information be received.

CARRIED

120. **Police Action at Labour Disputes** – The Board considered a memo dated October 24, 2008 from Deputy Chief J. Evans, Operations Support Services, providing the Board with an overview of the duties, functions and operations of the Labour Liaison Bureau.

Moved by: C. Jamieson
Seconded by: P. Kang

That the information be received.

CARRIED

121. **Grants – Police Officers Recruitment Fund Grant** – The Board considered a letter dated October 24, 2008 from Mr. G. Murray, Assistant Deputy Minister, Public Safety Division, Ministry of Community Safety & Correctional Services, advising that Peel Regional Police has been allocated funding for up to twelve (12) police officers under the Police Officers Recruitment Fund grant program. A completed “Confirmation Form” was signed by Mr. E. Kolb in his capacity as Chair of the Board on November 12, 2008, as the deadline for the form to be submitted to the Ministry is November 21, 2008.

Moved by: S. Gosal
Seconded by: J. Murray

That the Board affirm the action taken by Chair Kolb in signing the Police Officers Recruitment Fund Grant Confirmation Form, providing funding for up to twelve (12) officers under this initiative.

CARRIED

122. **Peel Regional Police - Records Retention Schedule** – The Board considered a memo dated November 3, 2008 from Deputy Chief P. Tetzlaff, Corporate Services, providing the Board with information on a review which was undertaken of the current Peel Regional Police records retention schedule, and recommending that a new Records Retention Schedule be adopted which matches the hierarchy used in the newly adopted Peel Regional Police Records Classification Scheme.

Moved by: J. Murray
 Seconded by: P. Kang

That the Board request that Regional Council adopt an amendment to Regional By-Law #25-96, to provide for a revised Peel Regional Police Records Retention Schedule.

CARRIED

123. **Police Services Board – 2009 Proposed Schedule of Section 31 Meetings** – The Board considered a memo dated October 30, 2008 from Ms. L. Molnar, Administrative Assistant, seeking the Board’s approval of the proposed schedule of Section 31 meetings for 2009.

Moved by: P. Kang
 Seconded by: C. Jamieson

That the Board approve the proposed 2009 Board Meeting schedule;

And further, that the Board approve the proposed 2009 Committee Meeting schedule.

CARRIED

124. **Special Fund Request – Peel Children’s Aid Foundation – “Holiday Wishes” Program** – The Board considered a letter dated October 9, 2008 from Catherine Hinton & Fiona Ott, Peel Children’s Aid Foundation, requesting that the Board consider making a donation to the Peel Children’s Aid Foundation “Holiday Wishes” Program.

Moved by: J. Murray
Seconded by: C. Jamieson

That the Board provide a donation in the amount of \$2,500 from the Special Fund in support of the Peel Children’s Aid Foundation “Holiday Wishes” Program.

CARRIED

125. **Police Services Board – 2008 Budget Surplus** – The Board considered a memo dated November 16, 2008 from Mr. F. Biro, Executive Director, advising that there is a forecasted surplus of approximately \$85,000 in the 2008 Police Services Board budget, and seeking the Board’s approval to utilize up to \$80,000 of the surplus funds to advance: (a) the Community Summit on Safety and Security; (b) the Federal Strategy Under the Five Point Plan; and (c) capital requirements of the pending Board office move.

Moved by: P. Kang
Seconded by: C. Jamieson

That the Board approve the re-allocation of \$80,000 from the existing Board budget surplus, to the extent possible, to three specific projects, namely the Community Summit, the Federal Strategy Under the Five-Point Plan, and capital requirements associated with the Board’s relocation to new office space.

CARRIED

IN CAMERA REPORTS

#IC229/08 - Ontario Civilian Commission on Police Services – Duane Simon vs. Constable Dawn Laurysen and Peel Regional Police – The Board considered the Reasons for Decision issued by the Ontario Civilian Commission on Police Services in respect to an appeal of the decision of Hearing Officer Superintendent F. Roselli following a hearing into a Police Services Act charge of discreditable conduct.

That the information be received;

And further, that the matter be reported back on the regular agenda.

#IC231/08 - Purchasing – Proposed Amendment – Document 2007-406P – Architectural Services for Renovations at 12 & 22 Divisions for Peel Regional Police – The Board considered a memo dated September 16, 2008 from Deputy Chief P. Tetzlaff, Corporate Services, advising that as part of the 2009 budget planning process, Facilities Management has identified critical operational components at 12 and 22 Divisions that are in need of replacement. Deputy Chief Tetzlaff is recommending that an existing contract with Walter Fedy Partnership be increased by \$142,400 to include the preparation of the drawings required for the operational building components in need of replacement.

That the contract (Document 2007-406P) awarded to The Walter Fedy Partnership for architectural services for renovations at 12 and 22 Divisions for Peel Regional Police be increased by \$142,400 for a revised total commitment of \$688,650 (exclusive of applicable taxes) being the most cost effective solution in accordance with Purchasing Bylaw #351.

And further, that the matter be reported back on the regular agenda.

#IC232/08 - Finance – Reinvestment of WSIB Surpluses – The Board considered a memo dated September 25, 2008 from Deputy Chief P. Tetzlaff, Corporate Services, advising that Regional fiscal 2007 financial statements identified a \$2.8 million surplus with respect to funds reserved for WSIB purposes, and that Regional staff have recommended \$1.4 million of the surplus be re-invested into wellness and safety, with the objective of reducing injuries and costs and improving productivity. The police share of the \$1.4 million reinvestment is \$467,000.

That the communication information contained in the report entitled “Reinvestment of WSIB Surpluses” dated September 25, 2008 be forwarded to Ms. N. Trim, Acting Chief Financial Officer, Region of Peel, for inclusion in a report to Regional Council;

And further, that the matter be reported back on the regular agenda after the report has been tabled before Regional Council.

BY-LAWS

ADJOURNMENT

The Board moved In Camera at 10:35 a.m. and the meeting of the Peel Police Services Board was adjourned at 11:45 a.m.

CHAIR

EXECUTIVE DIRECTOR