


11-02-20



FORWARDED TO  
POLICE SERVICES BOARD

DATE FEB 12, 2020

  
CHIEF OF POLICE

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PEEL POLICE SERVICES BOARD

DATE FEB 12, 2020

LOG No. 24 File Class: 1-02-02-03

FILE CLASS PO1 Cross-Reference File Class: \_\_\_\_\_

REPORT  
Services Board  
For Information

DATE: February 05<sup>th</sup>, 2020

SUBJECT: **Missing Persons – Urgent Demand Reporting**

FROM: Dale Mumby, Acting Deputy Chief, Investigative Services Command

**RECOMMENDATION**

That this report be accepted as information.

**REPORT HIGHLIGHTS**

- The Ontario Missing Persons Act 2018 came into effect on July 1, 2019 and requires each police service to annually prepare and report on Urgent Demands. This report shall be presented by April 1st of each year after which, the Police Service Board shall make this information publically available by June 1st of each year report.
- No Urgent Demands were made in 2019 during Missing Persons Investigations.

**DISCUSSION**

**1. Background**

The Ontario Missing Persons Act 2018 came into effect on July 1, 2019.

In accordance with O.Reg. 182/19 under the Missing Persons Act 2018, each police service is required to annually prepare and report on Urgent Demands. This report shall be presented by April 1st of each year after which, the Police Service Board shall make this information publically available by June 1st of each year.

As per section 8(1) of the Missing Persons Act 2018, the report shall contain:

- (a) the total number of urgent demands made in that year and the number of missing persons investigations to which they related;
  - (b) a description of the types of records specified in the urgent demands made in that year;
- and

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(c) any other prescribed information.

## 2. Findings

### No Defined System of Data Collection

The Ministry did not create a system or method of data collection in order to meet this requirement, and it was left to each police service to develop a system that would allow them to record this reportable data.

During a provincial working group teleconference, Peel Regional Police recommended to the Ministry an electronic system that would allow the Ministry to record this data instantly however, at this time, data recording and reporting remains with the individual police services.

### Peel Regional Police – Data Reporting Process Established

By July of 2019, Peel Regional Police created Form 777 which was designed to have officers submit a request to the Duty Inspector for approval to make an Urgent Demand and capture the required reporting information for the annual report. The Duty Inspectors would then forward the information to the policy center (The Homicide & Missing Persons Bureau) for tracking.

Corporate Communications were sent service wide to members on this process, and supervisors were informed during the fall 2019 annual Supervisor Training sessions.

Additionally, amendments to directive I-B-122(F) were made in relation to the Missing Persons Act and the Urgent Demand requirements. The changes were submitted to Quality Assurance for review and distribution to all members.

### 2019 Reporting of Urgent Demands

In 2019, zero (0) PRP777 'Urgent Demand Approval' forms were submitted to the Duty Inspectors for approval.

## CONCLUSION

That CMG receives this report detailing the status of Missing Persons Urgent Demands for information and further that the report be forwarded to the Police Services Board. The Ministry of the Solicitor General Annual Report Template (Form 7) has been attached for reference.

**Approved for Submission:**

  
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 Dale Mumby # 1411, Acting Deputy Chief, Investigative Services Command

*For further information regarding this report, please contact Inspector Martin Ottaway at extension 3200 or via e-mail at 1872@peelpolice.ca*

Authored By: *Inspector Martin Ottaway #1872*

In accordance with O.Reg.182/19 under the *Missing Persons Act, 2018* the contents included in this report must be prepared by April 1 of each year, and made publicly available by June 1 of each year.

**Data Collection**

**Period of data collection**

Start Date (yyyy/mm/dd)  
2019/07/01

End Date (yyyy/mm/dd)  
2019/12/31

Name of Police Force  
Peel Regional Police

**Detachment Location (if applicable)**

Unit Number	Street Number 7150	Street Name Mississauga Road	PO Box
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City/Town Mississauga	Province Ontario	Postal Code L5N 8M5
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Total Number of Urgent Demands made 0	Number of Missing Persons Investigations in which a demand was made 0
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**Types of records specified in the urgent demands and total number of times that each type of record was included in the urgent demands**

Records	Description	Total number of times demanded
Records containing contact information or other identifying information		
Photos, videos, or other records containing visual representation		
Records of telecommunications or records that contain other electronic communications information, including information about signals related to a person's location		
Records of employment information		
Records of personal health information within the meaning of the <i>Personal Health Information Protection Act, 2004</i>		
Records related to services received from a service provider as defined in subsection 2(1) of the <i>Child, Youth and Family Services Act, 2017</i>		
Records that related to a student of an educational institution		
Records containing travel and accommodation information		

<b>Records</b>	<b>Description</b>	<b>Total number of times demanded</b>
Records of financial information		
Other records		