

**05-02-24**

**REPORT**  
Police Services Board

For Information

File Class: 1-01-02-01



**PSB REC: JANUARY 23, 2024**  
**FILE CLASS: P01**  
**LOG #04-24**

Cross-Reference File Class: \_\_\_\_\_

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DATE: January 18, 2024

SUBJECT: **MISSING PERSONS - URGENT DEMAND REPORTING 2023**

FROM: Nick Milinovich, Deputy Chief, Investigative and Emergency Services  
Command

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**RECOMMENDATION**

**That the Annual Report detailing the status of Missing Persons Urgent Demands be received by The Regional Municipality of Peel Police Services Board as information.**

**REPORT HIGHLIGHTS**

- One Urgent Demand (Form 5) under the Missing Persons Act was made in 2023

**DISCUSSION**

**1. Background**

Missing Persons Act, 2018 came into effect on July 1, 2019.

In accordance with O.Reg. 182/19 under the Missing Persons Act, 2018, each police service is required to annually prepare and report on Urgent Demands. This report shall be presented by April 1st of each year, after which, the Police Service Board shall make this information publically available by June 1st of each year.

As per section 8(1) of the Missing Persons Act, 2018, the report shall contain:

- (a) the total number of urgent demands made in that year and the number of missing persons investigations to which they related;
- (b) a description of the types of records specified in the urgent demands made in that year;  
and
- (c) any other prescribed information.

## 2. Findings

### No Defined System of Data Collection

The Ministry did not create a system or method of data collection in order to meet this requirement, and it was left to each police service to develop a system that would allow them to record this reportable data.

During a provincial working group teleconference, Peel Regional Police recommended to the Ministry an electronic system that would allow the Ministry to record this data instantly, however at this time, data recording and reporting remains with the individual police services.

### Peel Regional Police – Data Reporting Process Established

By July of 2019, Peel Regional Police created Form 777 which was designed to have officers submit a request to the Duty Inspector for approval to make an Urgent Demand, and capture the required reporting information for the annual report. The Duty Inspectors would then forward the information to the policy center (The Homicide & Missing Persons Bureau) for tracking.

In 2019, a Corporate Communications was sent in out service wide to members on this process.

A mandatory OPCVA mandatory Missing Persons Act course was introduced in 2022 for all sworn members which also included information on Urgent Demands and the approval and reporting policy.

Additionally, amendments to directive I-B-122(F), were made in relation to the Missing Persons Act and the Urgent Demand requirements. The changes were submitted to Quality Assurance for review and distribution to all members.

### 2023 Reporting of Urgent Demands

In 2023, one (1) PRP777 'Urgent Demand Approval' forms were submitted.

Urgent Demand Details:

1. PR230311224: On September 9<sup>th</sup>, 2023, an Urgent Demand (Form 5) was made to Rogers Communication Canada Inc. Rogers Communication Canada Inc. was the cellular service provider for the cellular phone number belonging to the missing person. The request was made for the telephone records associated with the missing person's cellular phone number. Rogers Communication Canada Inc. complied with the Form 5 and sent the requested records.

## 3. Proposed Direction

To continue the use of Form 777 which was designed to have officers submit a request to the Duty Inspector for approval to make an Urgent Demand, and capture the required reporting information for the annual report.

In 2024, a Corporate Communications will be sent service wide to all members reminding officers of the process of obtaining and issuing an Urgent Demand.

#### 4. Strategic Plan Alignment

Goal: 3. Accountability, Equity and Service Excellence

Priority: 3.5 Service excellence through innovation, technology and risk mitigation

#### CONCLUSION

That CMG receives this report detailing the status of Missing Persons Urgent Demands for information and further that the report be forwarded to the Police Services Board. The Ministry of the Solicitor General Annual Report Template (Form 7) has been attached for reference.

#### Approved for Submission:



Nick Milinovich #4540, Deputy Chief, Investigative and Emergency Services Command

*For further information regarding this report, please contact Inspector Todd Custance #1742 at extension 3200 or via email at 1742@peelpolice.ca*

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