



OPERATIONAL SERVICE AGREEMENTS

PSB-LG-001

Effective Date: 01/31/2003
Amended: 09/27/2013

Policy Statement

It is the policy of the Regional Municipality of Peel Police Services Board that Peel Regional Police will assist in the provision and enhancement of law enforcement throughout the Province of Ontario, contingent upon the availability of operational and financial resources, while maintaining a satisfactory level of policing within the jurisdiction. The policy requirements set out in this document shall form part of the Board Policies and the Chief of Police is hereby directed to implement and comply with these requirements in his/her administration and operation of the Peel Regional Police.

1. Subject

The guiding principles under which the Chief of Police is to establish the procedures and processes relating to contractual agreements for the provision of services to other organizations or agencies.

2. Specific Definitions

For the purpose of this section of the policy, the following definitions shall apply:

“contracted services”

Means an activity that will continue for a designated period of time, which may or may not involve reciprocal agreements, training opportunities and recovery of costs;

“emergency situation”

Means a condition or the threat of impending conditions abnormally affecting property and the health, safety and welfare of a community;

“major event”

Means an exceptional, out of the ordinary policing operation or event that is characterized by one or more of the following:

1. Is a federally designated meeting involving international representatives
2. Involves an “internationally protected person”
3. Will tax the Service’s ability to provide regular policing services to Peel Region
4. Requires resources from other agencies
5. Is a major community event that has the potential to significantly disrupt public peace, order or security
6. Is designated as such by the Chief of Police

“operational/investigation requests”

Means an external request for assistance with day-to-day operational policing;

“planned events”

Means a pre-determined major event representing a considerable demand on combined police resources which may or may not include cost recovery, but for clarity, does not include training exercises;

“secondment”

Means a formal agreement between Peel Regional Police and an external agency to provide services as either set out under the Police Services Act or established in a formalized agreement;

“specialized services”

Means a unit or group of individuals who have received extensive training in a particular area of expertise.

3. Policy Requirements

The Board directs that this section of the policy and any police service directive and/or procedure relating to contractual service agreements be based on the following principles:

1. That it is in complete compliance with legislative and constitutional requirements, and recognized legal principles;
2. That the Chief of Police supports the provision and enhancement of law enforcement throughout the province of Ontario;
3. That it maintains both officer safety and public safety as a priority;
4. That there is a 24 hour response to emergency calls for service;
5. That, when applicable, the Chief of Police will work in conjunction with federal, provincial and municipal agencies with respect to planning for major events;
6. That all requests to enter into an agreement to provide on-going specialized services to an external agency must be approved by the Board;
7. That all requests involving a signed agreement as it relates to a major, planned event must be approved by the Board;
8. That should the external agency fail to comply with the terms of the agreement, the Chief of Police may recommend that the Board terminate the agreement;
9. That prior to committing resources to an external agency, the Chief of Police undertake an assessment of operational resources and financial exigencies to ensure that a satisfactory level of policing is maintained within the jurisdiction;
10. That the Chief of Police shall establish procedures that set out the circumstances in which the service will be deployed, including the process for obtaining the service and reporting relationships; and
11. That major or planned events and secondments be utilized as training opportunities whenever possible.

4. Reporting**Planned Events**

The Chief of Police shall provide the Police Services Board with a report following all major planned events, outlining the redeployment of services, effectiveness of the services provided, and information on any cost recovery obtained.

Contracted Services

The Chief of Police shall report every three (3) years on the status of contract implications, in particular as it relates to resource use, training opportunities, and cost recovery obtained.

Operational/Investigative Requests

The Chief of Police shall report on those circumstances where external requests for operational/investigative assistance has resulted in an “exceptional” circumstance, or a circumstance which may be detrimental to the police service, and/or has significant issues of potential liability to the Board and the police.

Secondments

The Chief of Police shall provide an annual statistical report on the number of secondments.

5. 5. Authority/Legislative Reference

Police Services Act
Board Minute #19/03
Board Minute #63/13