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REPORT

Peel Police Service Board

For Information

File Class: 1-01-02-01

Cross-Reference File Class: _____

Date: **January 7, 2025**

Subject: **MISSING PERSONS - URGENT DEMAND REPORTING 2024**

From: **Nick Milinovich, Deputy Chief, Investigative and Emergency Services Command**

Recommendation

That the Annual Report detailing the status of Missing Persons Urgent Demands be received by The Peel Police Service Board as information.

REPORT HIGHLIGHTS

- Three Urgent Demands (Form 5) under the Missing Persons Act was made in 2024

Discussion

1. Background

Missing Persons Act, 2018 came into effect on July 1, 2019.

In accordance with O.Reg. 182/19 under the Missing Persons Act, 2018, each police service is required to annually prepare and report on Urgent Demands. This report shall be presented by April 1st of each year, after which, the Police Service Board shall make this information publicly available by June 1st of each year.

As per section 8(1) of the Missing Persons Act, 2018, the report shall contain:

- (a) the total number of urgent demands made in that year and the number of missing persons investigations to which they related.
- (b) a description of the types of records specified in the urgent demands made in that year; and
- (c) any other prescribed information.

2. Findings

No Defined System of Data Collection

The Ministry did not create a system or method of data collection to meet this requirement; it was left to each police service to develop a system that would allow them to record this reportable data.

During a provincial working group teleconference, Peel Regional Police recommended to the Ministry an electronic system that would allow the Ministry to record this data instantly. However, at this time, data recording and reporting remain with the individual police services.

Peel Regional Police – Data Reporting Process Established

By July 2019, Peel Regional Police created Form 777, which was designed to have officers submit a request to the Duty Inspector for approval to make an Urgent Demand and capture the required reporting information for the annual report. The Duty Inspectors would then forward the information to the policy center (The Homicide & Missing Persons Bureau) for tracking.

In 2019, a notification was sent out service-wide to members on this process.

In 2022, all sworn members were required to take an OPCVA mandatory Missing Persons Act course, which also included information on Urgent Demands and the approval and reporting policy.

Additionally, amendments to directive I-B-122(F) were made regarding the Missing Persons Act and the Urgent Demand requirements. The changes were submitted to Quality Assurance for review and distribution to all members.

2024 Reporting of Urgent Demands

In 2024, three PRP777 'Urgent Demand Approval' forms were submitted.

Urgent Demand Details:

1. PR240120073: On April 12, 2024, an Urgent Demand (Form 5) was served on Meta and Snapchat. Meta and Snapchat are social media platforms believed to be used by the missing person. The request was made for records that contained communications and locations associated with the missing person's account. Meta and Snapchat complied with the Form 5 and sent the requested records.
2. PR240180052: On June 2, 2024, an Urgent Demand (Form 5) was served on Rogers Communication Canada Inc., the cellular service provider for the missing person's cellular phone number. The request was made for the telephone records associated with the missing person's cellular phone number and its locations. Rogers Communication Canada Inc. complied with the Form 5 and sent the requested records.

3. Proposed Direction

To continue the use of Form 777 which was designed to have officers submit a request to the Duty Inspector for approval to make an Urgent Demand and capture the required reporting information for the annual report.

In 2025, a Corporate Communications will be sent service wide to all members reminding officers of the process of obtaining and issuing an Urgent Demand.

4. Strategic Plan Alignment

Goal: 3. Accountability, Equity and Service Excellence

Objective:

3.3 Ensure effective/sustainable resource planning through annual budget/financial report/service delivery reviews.

Conclusion

That CMG receives this report detailing the status of Missing Persons Urgent Demands for information and further that the report be forwarded to the Police Services Board. The Ministry of the Solicitor General Annual Report Template (Form 7) has been attached for reference.

Approved for Submission



Nick Milinovich # 4540, Deputy Chief, Investigative Services Command

For further information regarding this report, please contact Inspector Todd Custance # 1742 at extension 3200 or via email at 1742@peelpolice.ca.

Authored By: Acting Detective Sergeant Andrew Johnston #3167

In accordance with O.Reg.182/19 under the *Missing Persons Act, 2018* the contents included in this report must be prepared by April 1 of each year, and made publicly available by June 1 of each year.

Data Collection

Period of data collection

Start Date (yyyy/mm/dd)
2024/01/01

End Date (yyyy/mm/dd)
2024/12/31

Name of Police Force
Peel Regional Police

Detachment Location (if applicable)

Unit Number

Street Number
7150

Street Name
Mississauga Road

PO Box

City/Town
Mississauga

Province
Ontario

Postal Code
L5N 8M5

Total Number of Urgent Demands made
3

Number of Missing Persons Investigations in which a demand was made
2

Types of records specified in the urgent demands and total number of times that each type of record was included in the urgent demands

Records	Description	Total number of times demanded
Records containing contact information or other identifying information		
Photos, videos, or other records containing visual representation		
Records of telecommunications or records that contain other electronic communications information, including information about signals related to a person's location	Meta, Snapchat, and Rogers Communications were each served a Form 5 during 2024 for records about the missing person's communications and locations. All three entities complied with the demand.	1
Records of employment information		
Records of personal health information within the meaning of the <i>Personal Health Information Protection Act, 2004</i>		
Records related to services received from a service provider as defined in subsection 2(1) of the <i>Child, Youth and Family Services Act, 2017</i>		
Records that related to a student of an educational institution		

Records	Description	Total number of times demanded
Records containing travel and accommodation information		
Records of financial information		
Other records		